

## Tab J

# SAFETY

*This tab provides guidance to the Safety Officer on the suggested actions for ensuring a safe Chemical Weapons Convention (CWC) challenge inspection. It also contains a Safety Officer Checklist.*

### RESPONSIBILITIES

The Safety Officer is responsible for implementing the safety procedures contained in this tab.

### BACKGROUND

The safe conduct of the inspection should be of paramount concern to the facility Commanding Officer (CO) and all facility personnel involved in inspection planning and implementation. The CO will retain overall responsibility for the safety of the facility, its operations, and the inspection and escort teams during CWC challenge inspection activities.

The International Inspection Team (IIT) and United States Government (USG) escorts are obliged to follow *all* safety precautions deemed necessary by the facility Safety Department, including acceptance of any safety training that may be required for entry into certain areas of the facility. The IIT will not be allowed to disassemble or physically come into contact with hazardous chemicals, materials, equipment, or components that may be present on the facility. The IIT should come equipped with chemical safety suits and respirators for general protective use. If operations at the facility require unique safety equipment, the host would be expected to provide such equipment for the IIT. It may be necessary to shut down hazardous operations during the inspection. It is recommended that the facility be prepared to provide estimates of the cost and scheduling impacts of operational shutdowns.

Normal facility safety procedures should remain in effect during the inspection. Exceptions to these procedures will be made on a case-by-case basis by the facility CO. The CO has the right to refuse to allow actions by the IIT that, in his judgment, would place the inspection and escort teams in a hazardous situation. Conduct of the inspection may, however, require the CO to shut down hazardous operations in inspectable areas for the duration of the inspection if access by the IIT and escorts adds unacceptable risk to the continuation of normal activities. Potentially hazardous

demonstrations or special operations with unusually high risk factors may also be shut down by the CO for the duration of the inspection.

***The facility should determine as rapidly as possible any operation, testing, and/or manufacturing activities at the facility that could adversely affect the safety of the IIT.***

# Safety Officer's Checklist

## Phase 1 — Notification/Initial Planning & Response

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**PHASE 1      PHASE 2      PHASE 3      PHASE 4      PHASE 5      PHASE 6**

Phase 1 is the time period from initial notification to start of self-monitoring. Self-monitoring must begin NLT 12 hours after International Inspection Team (IIT) arrives at the point of entry (POE).

**1. Attend Commanding Officer's (CO) initial inspection planning meeting.....**

**2. Review appropriate sections of challenge inspection IRP as necessary .....**

**3. Report any hazardous operation or safety risks that might affect the inspection .....**

Share report with the CO, the Challenge Inspection Officer (CIO), and Medical/Dental Officer.

**4. Determine what safety equipment is required .....**

Contact the CIO, Inspection Ops Center Coordinator, and Base Preparation Coordinator.

**5. Keep the CIO informed of safety concerns that could affect the inspection .....**

**6. Support negotiations as required .....**

**NOTES**

7. **Attend Tiger Team planning meeting** .....

Present a safety briefing to the Tiger Team, if time permits. Report progress of safety planning to the CO.

**Phase 2 — Initial Preparation Activities**

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**PHASE 1      PHASE 2      PHASE 3      PHASE 4      PHASE 5      PHASE 6**

Phase 2 is the time period from the start of self-monitoring (which is 12 hours after the IIT arrives at the POE) to the arrival of the IIT at the facility (which must occur by 36 hours after arrival of the IIT at the POE).

8. **Attend Phase 1-2 transition meeting**.....

Report status of preparation for the inspection with the CO.

9. **Coordinate with the CIO to determine facility backup sampling requirements**.....

10. **Prepare safety portion of the pre-inspection briefing** .....

11. **Provide safety training to base escorts and site preparation personnel**.....   
(Tab E, Base Escorts)

12. **Issue safety equipment to facility personnel, escorts, and others as needed**.....

Coordinate with Supply to obtain equipment (Tab L, Supply). Use equipment inspection procedures.

**NOTES**

- 13. Coordinate with the CIO to review pre-inspection briefings .....
- 14. Report status of safety training completion to CIO and CO as appropriate.....
- 15. Complete safety preparations at the perimeter before IIT arrival at the site.....
- 16. Report the status of final preparation to the CO at the pre-arrival meeting.....

**Phase 3 — Perimeter Negotiations/Final Preparations**



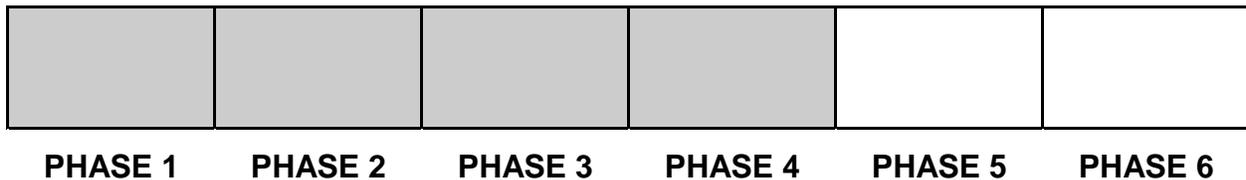
Phase 3 is the time period from IIT arrival at the facility to the crossing of the final perimeter by the IIT. Crossing of the perimeter can be as much as 72 hours after the IIT arrives at the facility.

- 17. Present the pre-inspection safety briefing to the IIT and United States Government (USG) Escort Team.....
- 18. Provide safety training to escorts and IIT as necessary .....   
(Tab E, Base Escorts)
- 19. Provide information on hazardous areas that require restricting access to the IIT .....
- 20. Attend post-negotiation facility meeting .....

**NOTES**

- 21. Prepare post-negotiations safety briefing.....
- 22. Present the post-negotiation safety briefing to the IIT and  
USG Escort Team .....

**Phase 4 — Inspection Activities**



Phase 4 is the time period from the IIT crossing of the final perimeter to the conclusion of the inspection by the IIT. Phase 4 can last up to 84 hours.

- 23. Issue safety equipment to the IIT and USG Escort Team .....
- 24. Provide on-call technical or safety support personnel as directed  
by the CIO.....

Maintain contact with the Inspection Ops Center throughout the inspection.

**Phase 5 — Post-Inspection Activities**



Phase 5 commences immediately upon completion of the inspection. Phase 5 lasts at least 24 hours.

**NOTES**

- 25. Recover safety equipment from IIT and USG Escort Team .....

Coordinate through the Inspection Ops Center.

- 26. Provide a report of safety-related incidents.....

Give report to the CIO for inclusion in the facility after-action report.

### Phase 6 — Post-Inspection Recovery



Phase 6 commences upon IIT departure. Phase 6 includes a complete post-inspection recovery and cleanup, continuing until the facility is fully restored to normal operating conditions.

- 27. Provide necessary safety support as operations are returned to normal .....

- 28. Complete appropriate portions of the facility after-action report .....

**NOTES**